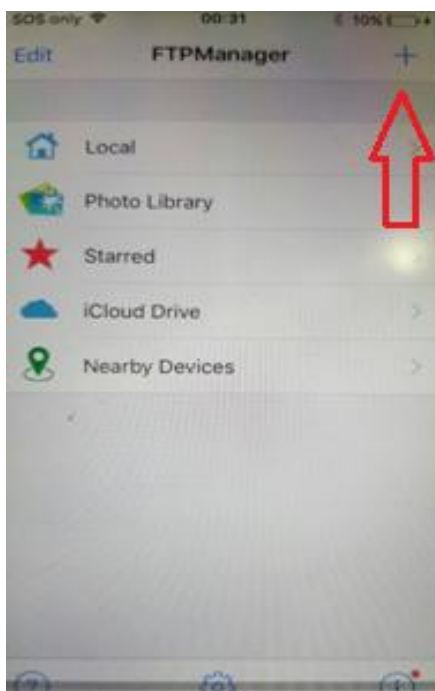


## Steps how to upload files through FTPManager

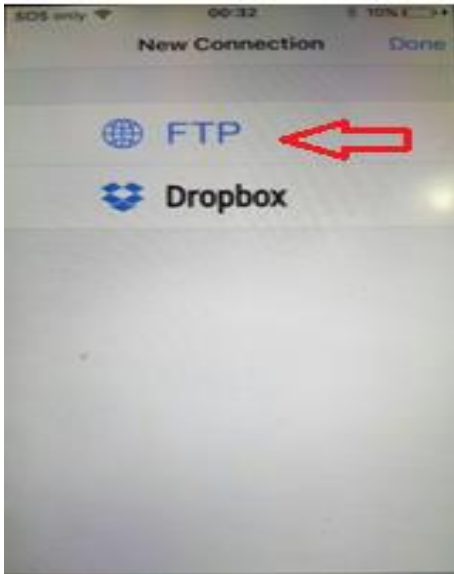
**Step 1: Please install below app after searching Fillezilla client in search box of Apple App Store.**



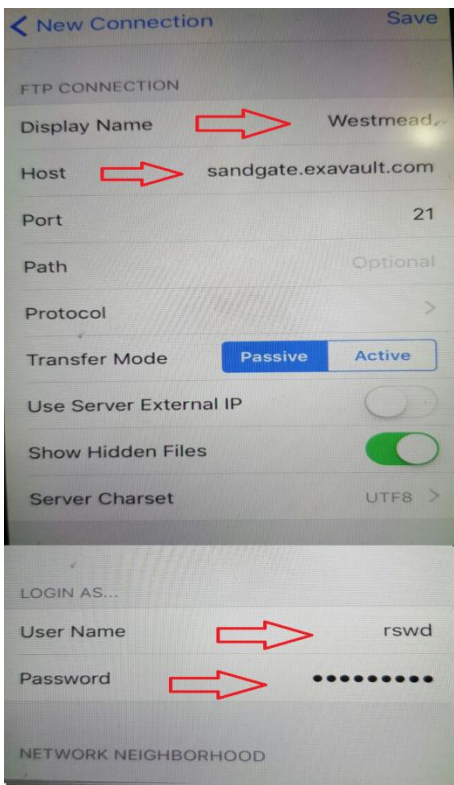
**Step 2: Please open FTPManager app installed on your I-Phone and Click on + (Plus) sign on the right hand side of your screen.**



**Step 3: Please click on option FTP**



**Step 4: Enter below details to connect the server.**



**Below are the FTP details.**

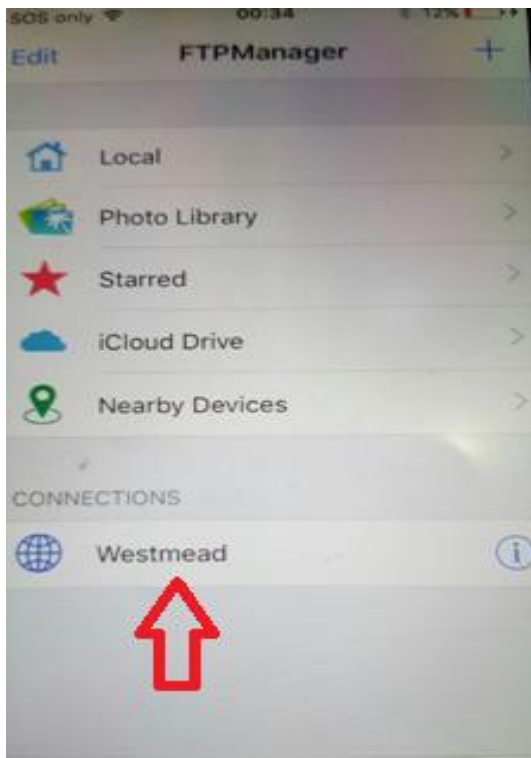
Display Name :- westmead

Server Name: sandgate.exavault.com

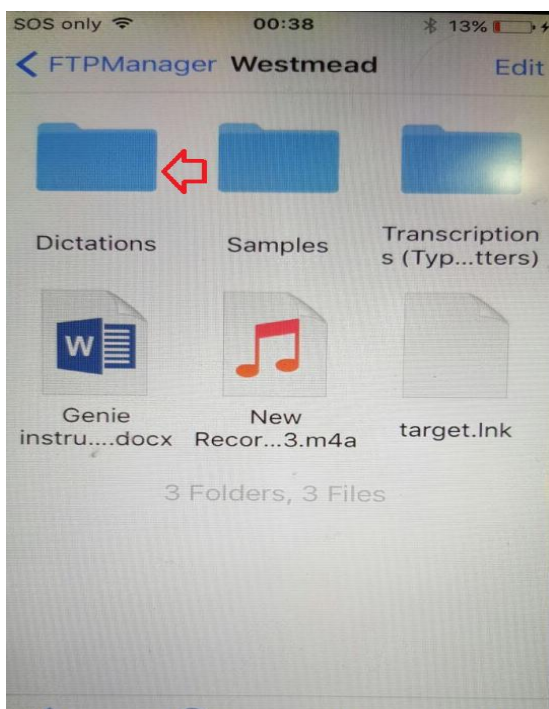
Username:

Password:

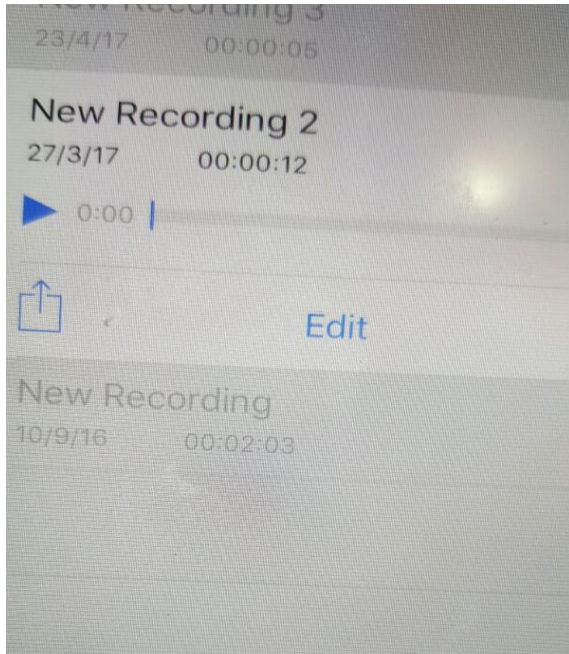
**Step 5:-** click on the new connection you have created in above step.



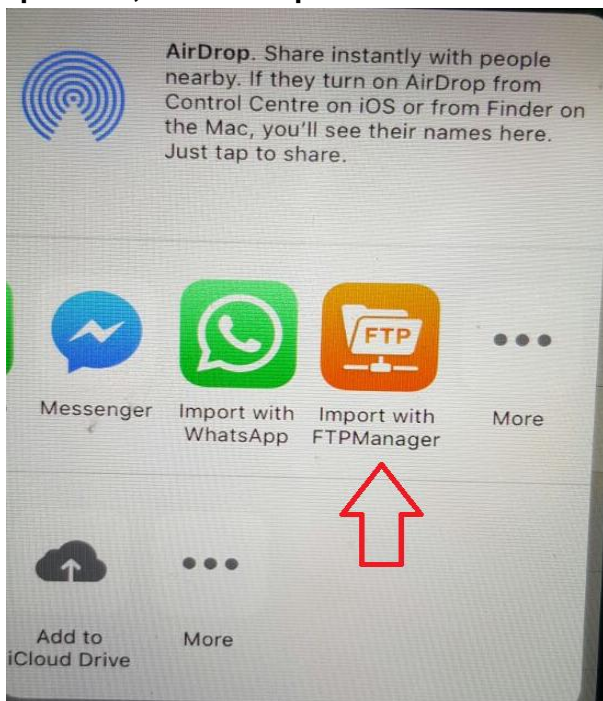
**Step 6:-** Please click on folder/directory “Dictation” and then Dr Chalasani to view files and to check connection status.



**Step 7: To upload the audio files close the app and go to the audio files folder/directory. Select the file you want to upload and then click the option share.**



**Step 8: Please click the option “Import with FTPManager” and the file will be uploaded, to check uploaded files follow step 6**



**!!Thank You!!**